



## CONFERENCE SUBSIDY APPLICATION FORM

EXECUTIVE OFFICER'S DETAILS:

Surname: \_\_\_\_\_

First Name: \_\_\_\_\_

SCHOOL DETAILS:

School: \_\_\_\_\_

Roll Number: \_\_\_\_\_ Decile: \_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_ (Post Code) \_\_\_\_\_

Email Address: \_\_\_\_\_

CONFERENCE APPLYING FOR:

Date \_\_\_\_\_

Where \_\_\_\_\_

CONFERENCE SUBSIDY:

Has your school applied previously:  Yes  No

Was the previous application approved:  Yes  No

In which year was the subsidy approved: \_\_\_\_\_

ESTIMATED COSTS:

Air Fare \_\_\_\_\_ Accommodation–Hotel Name \_\_\_\_\_

Or Kms \_\_\_\_\_ Number of nights \_\_\_\_\_

Car pooling  Yes  No Shared Room Yes No

Number in car \_\_\_\_\_ Number sharing room \_\_\_\_\_

Signed: \_\_\_\_\_ Applicant \_\_\_\_\_ Date

Signed: \_\_\_\_\_ Principal \_\_\_\_\_ Date

\_\_\_\_\_ and/or BOT Chairperson \_\_\_\_\_ Date

Checklist

Completed all details  
requested above.

Application signed by all parties  
as indicated in the procedures.

Letter outlining the reasons for the  
application is attached.